



Peterborough and District Labour Council  
Box 1928, Peterborough, Ontario, K9J 7X7  
705-868-7352

Chartered by the Canadian Labour Congress  
Affiliated with the Ontario Federation of Labour

## Policy on Representative Appointments

Authority: PDLC Membership

Approved: September 22, 2020

### Statement:

**Whereas** Article XVI of the Peterborough & District Labour Council (hereinafter PDLC) By-Laws sets out the relationship between the PDLC and its appointees to external Boards and Committees; and,

**Whereas** it has been determined that further guidelines are warranted to clarify expectations and responsibilities of the PDLC and its representatives under Article XVI.

Now, **Therefore**, the PDLC sets out the following procedures in relation to its appointees to external Boards and Committees

### Procedures:

1. The President in consultation with the Executive Committee shall appoint members to external Boards and Committees consistent with the Objects of the PDLC.
2. Such appointments shall be for twelve-month renewable terms, except in cases where the receiving body's own governing requirements set out a different term in office or place limits on renewal. In such cases, the appointment shall be consistent with the receiving body's requirements.
3. Appointments shall generally be filled by currently serving delegates to the PDLC. If an appointee loses their delegate status during the term of their appointment they shall not be required to step down unless they are unable or unwilling to continue in the role, or their delegate status was revoked by deliberate action and they no longer have the confidence of the PDLC Executive Committee.
4. Subject to any confidentiality requirements set by the external board or committee, appointees are expected to report on their activities as directed by the President and will normally report at least twice a year to the PDLC Membership at a regular meeting of the organization.

5. As representatives of the PDLC, appointees will advance positions that are consistent with any specific directions provided by the PDLC through its President as well as with the policies and by-laws of the PDLC generally.

6. Notwithstanding item 4 above, a representative shall abstain from a vote or discussion if for reasons of conflict of interest, apprehension of bias, or conscientious objection they cannot effectively or appropriately discharge their obligation to represent the PDLC on a particular matter.

7. A consistent refusal or inability to represent the interests, or follow the directions of the PDLC, shall be grounds for removal of the appointee from their position by action of the Executive Committee.

## **Appendix**

### **ARTICLE XVI - OBLIGATIONS OF APPOINTEES TO BOARDS AND COMMITTEES**

**Section 1.** Appointees will perform their duties as a representative of the Labour Council.

**Section 2.** All appointments will be reviewed at the end of the term of the appointment.

**Section 3.** Appointees can be removed from their position by the Labour Council for not performing their duties to the satisfaction of the Council.

**Section 4.** Appointees must report verbally, or in writing, to the satisfaction of the Labour Council.